

BUSINESS DETAILS

Full Business Name Business ABN

Business Customer No.

BUSINESS INTERNET BANKING ADMINISTRATOR / DELEGATED USER TO BE ADDED

Customer No.	Customer Name	Customer Status	Authorising Person's Name Signature
		<input type="checkbox"/> Administrator or <input type="checkbox"/> User	
		<input type="checkbox"/> Administrator or <input type="checkbox"/> User	
		<input type="checkbox"/> Administrator or <input type="checkbox"/> User	
		<input type="checkbox"/> Administrator or <input type="checkbox"/> User	
		<input type="checkbox"/> Administrator or <input type="checkbox"/> User	
		<input type="checkbox"/> Administrator or <input type="checkbox"/> User	

CUSTOMER APPLICATION AND ACKNOWLEDGEMENT

I/We acknowledge that MyState Bank will act on these appointment instructions unless written advice is given to MyState Bank to cancel Administrator access to Business Internet Banking.

Administrator's Name

Administrator's Signature

Date

Administrator's Name

Administrator's Signature

Date

OFFICE USE ONLY

BRANCH USE

- | | |
|---|--|
| <input type="checkbox"/> Signature verified/customer identification completed | <input type="checkbox"/> Customer details, verified/updated |
| <input type="checkbox"/> Delivery timelines and welcome pack explained | <input type="checkbox"/> Fees and charges explained |
| <input type="checkbox"/> Welcome pack prepared and welcome letter(s) printed | <input type="checkbox"/> Any applicable fees charged and tax invoice generated |
| <input type="checkbox"/> CMS contact log | <input type="checkbox"/> Form taxed/sent to Customer Care, including original |
| <input type="checkbox"/> Set up Take Call Security | |

Completed by:

Signature	Branch/Business Unit	User No.	Date	Time
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

CUSTOMER CARE USE

- Register Application in IB Manager
- Contact Administrators with temporary access code
- Fees and charges explained

Completed by:

Signature	Branch/Business Unit	User No.	Date	Time
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>